



**Dhaka Palli Bidyut Samity-4**  
**Zinzira Keranigonj, Dhaka.**

বিষয়: কোটেশন প্রদানের অনুরোধ জ্ঞাপন (RFQ) পদ্ধতিতে ঢাকা পল্লী বিদ্যুৎ সমিতি-৪ এর “কম্পিউটারাইজড বিদ্যুৎ বিল ফর্ম” ছাপানোর/সরবরাহ করণের দরপত্র আহবান প্রসংগে।

RFQ No:27.12.2638.580.01.038.22. ৪০৮২

Date: 25/08/2022

To  
M/S.....  
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1. The **Dhaka Palli Bidyut Samity-4, Zinzira, Keranigonj, Dhaka** has been allocated own funds and intends to apply a portion of the funds to eligible payments under the Contract for which this Quotation Document is issued.
2. Detailed Specifications and, Design & Drawings for the intended Services/Goods and related services shall be available in the office of the Procuring Entity for inspection by the potential Quotationers during office hours on all working days.
3. Quotation shall be prepared and submitted using the 'Quotation Document'.
4. Quotation shall be completed properly, duly signed-dated each page by the authorized signatory and submitted by the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. the traditionally termed Earnest Money, Tender Security) and Performance Security shall be required for submission of the Quotation and delivery of the Goods (if awarded) respectively.
6. Quotation in a sealed envelope shall be submitted to the office of the undersigned **on & PBS Monitoring Management & Operation (Central Zona) before 29.08.2022, 11:00 am**. The envelope containing the Quotation must be clearly marked “Quotation for **Computerized Bidyut Bill Form** and **DO NOT OPEN** before **29.08.2022, 11:05 am**. Quotations received later than the time specified herein shall not be accepted.
7. Quotations received shall be sealed-enveloped by the Procuring Entity duly marked as stated in **Para 6** above and, all Quotations thus received shall be open on **29.08.2022, 11:05am** and sent to the Evaluation Committee for evaluation, within three days as per REB guideline.
8. The Procuring Entity may extend the deadline for submission of Quotations on justifiably acceptable grounds duly recorded subject to threshold of ten (10) days pursuant to Rule 71 (4) of the Public Procurement Rules, 2008.
9. All Quotations must be valid for a period of at least **60 days** from the closing date of the Quotation.
10. No public opening of Quotations received by the closing date shall be held.
11. Quotationer's rates or prices shall be inclusive of profit and overhead and, all kinds of taxes, duties, fees, levies, and other charges to be paid under the Applicable Law, if the Contract is awarded.



12. Rates shall be quoted and, subsequent payments under this Contract shall be made in Taka currency. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
13. Quotationer shall have legal capacity to enter into Contract. Quotationer, in support of its qualification shall be required to submit certified photocopies of latest documents related to valid **Trade License, Tax Identification Number (TIN), VAT Registration Number and Financial Solvency Certificate** from any scheduled Bank; without which the Quotation may be considered non-responsive.
14. Quotations shall be evaluated based on information and documents submitted with the Quotations, by the Evaluation Committee and, at least three (3) responsive Quotations will be required to determine the lowest evaluated responsive Quotations for award of the Contract.
15. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall remain bound to accept the arithmetic corrections made by the Evaluation Committee.
16. The supply/provide of Goods/services and related services shall be completed within **15 (Fifteen)** days from the date of issuing the Purchase Order.
17. The Purchase Order that constitutes the Contract binding upon the Supplier and the Procuring Entity shall be issued within **07 (Seven)** days of receipt of approval from the Approving Authority.
18. The Procuring Entity reserves the right to reject all the Quotations or annul the procurement proceedings.

  
(Md. Abul Bashar Azad)  
General Manager

**অবগতি ও প্রয়োজনীয় (প্রযোজ্য ক্ষেত্রে) ব্যবস্থা গ্রহণের জন্য অনুলিপি প্রেরণ করা হইল:**

- ০১। পরিচালক, পবিস মনিটরিং ও ব্যবস্থাপনা পরিচালন (কেন্দ্রীয় অঞ্চল) পরিদপ্তর, বাংলাদেশ পল্লী বিদ্যুতায়ন বোর্ড।
- ০২। তত্ত্বাবধায়ক প্রকৌশলী, তত্ত্বাবধায়ক প্রকৌশলীর কার্যালয়, ঢাকা জোন (দক্ষিণ), বাপবিবো, ঢাকা।
- ০৩। জেলা প্রশাসক/পুলিশ সুপার, ঢাকা।
- ০৪। সিনিয়র সিস্টেম এনালিস্ট, আইসিটি পরিদপ্তর, বাপবিবো, ঢাকা (বাপবিবোর্ডের ওয়েব সাইটে RFQ টি প্রকাশ করার জন্য অনুরোধ করা হলো)।
- ০৫। সিনিয়র জেনারেল ম্যানেজার/জেনারেল ম্যানেজার..... পবিস ১/২/৩/৪।
- ০৬। উপজেলা নির্বাহী অফিসার, কেরানীগঞ্জ, ঢাকা।
- ০৭। নির্বাহী প্রকৌশলী, প্রকল্প বিভাগ, পবিস, কেরানীগঞ্জ।
- ০৮। নির্বাহী প্রকৌশলী, এল জি ইডি কার্যালয়/ সড়ক ও জনপদ, ঢাকা।
- ০৯। ডিজিএম, হাসনাবাদ/কলাতিয়া/শুভাঢ্যা/সদর দপ্তর-কারিগরী, ঢাকা পবিস-৪।
- ১০। এজিএম (অর্থ)/(ইঞ্জি)/এজিএম (ওএন্ডএম), আব্দুল্লাহপুর সাব জোনাল অফিস, ঢাকা পবিস-৪।
- ১১। জুনিয়র ইঞ্জিনিয়ার (আইটি), ঢাকা পবিস-৪। (সমিতির ওয়েব সাইটে প্রকাশের নির্দেশনাসহ)
- ১২। নোটিশ বোর্ড, ঢাকা পবিস-৪।

  
(Md. Abul Bashar Azad)  
General Manager