

BANGLADESH RURAL ELECTRIFICATION BOARD  
DHAKA, BANGLADESH.

**PBS INSTRUCTION : 300-52/700-10**

SUBJECT: POLICY FOR REMOVAL / SALE / DESTRUCTION OF OBSOLETE AND CONDEMNED (UNUSABLE) MATERIALS OF ALL BREB AND PBS STORES.

Date of Approval : 27-06-1988

Date of Last Revision : 19-02-2020

**1. OBJECTIVE:**

Materials on being obsolete or condemned (unusable) for use in Rural Electrification Programme, if staked in the stores of Bangladesh Rural Electrification Board and Palli Bidyut Samity, creates space crisis and unnecessarily increases the volume of works in the store management. The objectives of the policy are to determine unfitness of materials for rural electrification and to dispose the materials declared obsolete/ unsuitable from the stores on regular intervals in a systematic manner.

**2. POLICY:**

- (a) These materials shall primarily be identified by the officer/ staff in charge of the store once in a year especially during annual physical inventory of materials.
- (b) For each store there will be a committee to physically inspect the identified materials and to carry out test, if necessary to determine the unsuitability/ improperness of materials. This committee will be named as Condemnation Committee.

Revision:				
<b>BANGLADESH RURAL ELECTRIFICATION BOARD</b>				
PBS Instruction 300-52 : REMOVAL, SALE, DESTRUCTION OF CONDEMNED MATERIALS				
Original Date	Reviewed by	Approved by	Section & Page	Rev. No
27-06-1988	BREB	BREB Board	300-52-1	09 (02-2020)
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(Md. Mozibur Rahman)  
Consultant TAPP BREB

(Md. Duhidul Islam)  
Consultant TAPP BREB

(Md. Mozammel Haq)  
Consultant TAPP BREB

(Md. Abdul Khaleque)  
Consultant TAPP BREB

(Md. Ahsanul Haque)  
Consultant TAPP BREB

(Debasis Chakraborty)  
PD, TAPP, BREB

(Kamrul Ahsan Mollah)  
Asst. Secy. (Board), BREB,

৬২১ তম বোর্ড সভায় অনুমোদিত সিদ্ধান্ত নং ১৭৭০০

- (c) List of materials declared as unusable/ obsolete by the condemnation Committee will be finally approved by the concerned authority listed in section 4.
- (d) There shall be a separate Committee for removal by destruction or sale of the materials from the store as per condemnation list approved by the competent authority. This will be termed as the Disposal Committee.
- (e) Description of the members of Condemnation Committee and Disposal Committee for different stores shall be circulate by BREB annually the list of Store in BREB/ PBSs (Attachment-1). Secretary, BREB shall place the proposal to constitute the Condemnation and Disposal Committees by August every year against which Chairman, BREB shall reconstitute the Committees. If needed, Chairman, BREB may co-opt any particular person as expert in the committee on the recommendation of the Chief of Condemnation/ Disposal Committee.
- (f) Upon such disposal, the separate proposal for write-off shall be placed before the BREB Board for approval of the net loss of the PBS or BREB due to materials so disposed.

### 3 CONDEMNATION PROCEDURE:

- (a) Any material on being obsolete for PBS and BREB works, the Officer-in-charge (in case of BREB Store) and Store Coordinator/ Storekeeper (in case of PBS Store) of the concerned store will place the list of materials to be condemned in the attached format. The proposal put forward by the Officer-in-charge or Store Coordinator/ Storekeeper of the Store will be sent to the Convener of the Condemnation Committee concerned for the particular store through proper channel (concerned Director/ Superintending Engineer/Senior General Manager/General Manager).

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(Md. Mozibur Rahman)  
Consultant TAPP BREB


  
(Md. Duhidul Islam)  
Consultant TAPP BREB

  
(Md. Mozammi Haq)  
Consultant, TAPP BREB

  
(Md. Abdul Khaleque)  
Consultant TAPP BREB

  
(Md. Ahsanul Haque)  
Consultant TAPP BREB

  
(Debasish Chakraborty)  
PD, TAPP BREB

  
(Kamrul Ahsan Mollik)  
Asst. Secy. (Board), BREB,

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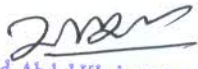
- (b) The members of the Condemnation Committee shall physically inspect the materials in the concerned Store. Convener of the Condemnation Committee may co-opt any officer from BREB or a Consultant (foreign/ local) experienced on materials, for inclusion in the Committee for his opinion regarding materials.
- (c) Materials which will be proposed for condemnation being damaged due to use, the Committee will recommend for approval of condemnation of those materials by investigating the reasons.
- (d) Any material which has never been used, if proposed for condemnation, the Condemnation Committee prior to its recommendation for condemnation shall specifically state the reasons for non-utilization and destruction. The Committee shall also state whether any amount has been realized by fixing the responsibility and also whether there needs a departmental proceedings for damage of materials.
- (e) Condemnation committee shall fix the probable sale price of those materials which the Committee proposes for condemnation and recommends for approval. Sale price of the materials shall be consistent with the market price according to existing conditions of the materials.
- (f) Condemnation Committee will submit their opinion and recommendation based on their observations to the concerned Director/ Superintending Engineer/ Senior General Manager/ General Manager
- (g) In case of Project Store, Superintending Engineer will place it before the appropriate authority for approval.

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(Md. Mozibur Rahman)  
Consultant TAPP, BREB


  
(Md. Duhidul Islam)  
Consultant TAPP, BREB

  
(Md. Mozammel Haq)  
Consultant, TAPP, BREB

  
(Md. Abdul Khaleque)  
Consultant TAPP, BREB

  
(Md. Ahsanul Haque)  
Consultant, TAPP, BREB

  
(Debasish Chakraborty)  
PD, TAPP, BREB

  
(Kamrul Afisan Mollik)  
Asst. Secy. (Board), BREB.

- (h) In case of BREB Central Warehouse, Director (CS&M) will place it before the appropriate authority for approval.
- (i) In the case of PBS Store, Senior General Manager/General Manager will place it to concerned Director of PBS Monitoring & Management Operation through Board resolution for authority's approval.

**4. AUTHORITY FOR APPROVAL OF CONDEMNATION PROPOSAL:**

The authority at different level for approval of Condemnation Proposals according to the sale price of the materials (recommended/ determined by the Condemnation Committee) to be condemned shall be delegated as under:

**(i) For PBS Store:**

(a)	Up to Tk. 2 lac	-	PBS Board.
(b)	Above Tk. 2 lac to Tk. 5 lac	-	Director, PBS Monitoring & Management Operation, BREB.
(c)	Above Tk. 5 lac to Tk. 10 lac	-	Executive Director, BREB.
(d)	Above Tk. 10 lac to Tk. 25 lac	-	Member (PBS Management), BREB.
(e)	Above Tk. 25 lac to Tk. 50 lac	-	Chairman, BREB.
(f)	Above Tk. 50 lac	-	BREB Board.

**(ii) For Central Warehouse:**

(a)	Up to Tk. 25 lac	-	Chief Engineer (P&O), BREB.
(b)	Above Tk. 25 lac to Tk. 50 lac	-	Member, P&D, BREB.
(c)	Above Tk. 50 lac to Tk. 1 core	-	Chairman, BREB.
(d)	Above Tk. 1 Core	-	BREB Board.

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(Md. Mozibur Rahman)  
Consultant TAPP BREB

(Md. Dunidul Islam)  
Consultant TAPP BREB

(Md. Mozammel Haq)  
Consultant TAPP BREB

(Md. Abdul Khaleque)  
Consultant TAPP BREB

(Md. Ahsanul Haque)  
Consultant TAPP BREB

(Debasish Chakraborty)  
PD, TAPP BREB

(Kamru Ahsan Mollik)  
Asst. Secy. (Board), BREB.

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5. GUIDELINES FOR DETERMINATION OF BOOK VALUE / SALE PRICE OF MATERIALS TO BE CONDEMNED

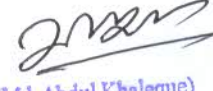
- (a) For unused material book value of any item will be the present value of the such item as per books of accounts.
- (b) For used material book value will be the depreciated value of the item to be condemned. Depreciation will be calculated from the present value of such new item. Rate of depreciation will be as per PBS instruction no. 200-21. Following general principle will be applied for calculating period of depreciation.
- i. Period of depreciation for items of materials, for which equipment record cards (such as Transformer, OCR, CT, PT, voltage regulator, meter) are maintained, will be determined from the record cards Records cards should be modified inserting a new line for price.
- ii. Period of depreciation for used wooden poles will be determined from the date of manufactures of pole if available in the pole less one year or as per books of accounts.
- iii. For an item of material withdrawn from the lines of PDB or any other operator in the power sector for which period of use before withdrawal cannot easily be determined, depreciated value should be 50% of the book-value of such item on the date of withdrawal/ acquisition.

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Consultant TAPP BREB


  
(Md. Duhidul Islam)  
Consultant TAPP BREB

  
(Md. Mozammel Huq)  
Consultant TAPP BREB

  
(Md. Abdul Khaleque)  
Consultant TAPP BREB

  
(Md. Ahsanul Haque)  
Consultant TAPP BREB

  
(Debasish Chakraborty)  
PD, TAPP, BREB

  
(Kamrul Ahsan Mollila)  
Asst. Secy. (Board), BREB.

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