



B-R Powergen Ltd.

(Under Ministry of Power, Energy and Mineral Resources)

**Tender Document
for
Procurement of Goods (Stationery Items) on RFQ method
for
Kodda 150MW Power Plant & Corporate Office.**

Tender Inquiry No: PUR-003/2017-18 (RFQ)

December, 2017

Memo No. 27.31.0000.500.57.001.15.1327

Date: 19.12.2017

REQUEST FOR QUOTATION (RFQ)

For

Procurement of Stationery Items for Kodda 150MW Power Plant & Corporate Office

Tender Inquiry No: PUR 003/2017-18 (RFQ)

To,

1. The **B-R Powergen Ltd.** intends to procure of **Stationery Items for Kodda 150MW Power Plant & Corporate office** by its own fund to make payments under the contract for which this Quotation Document is issued.
2. Detail technical specification of the items under procurement is attached herein (Annexure-1).
3. Quotation shall be prepared and submitted following the Terms & Conditions of this 'Quotation Document' (Annexure-2) with a forwarding letter as per the Quotation Submission Letter attached herein (Form-1).
4. Quotation shall be completed properly, duly signed & dated on each page by the authorized signatory and submitted on the date to the office as specified in **Para 6** below.
5. No Securities such as Quotation Security (i.e. traditionally termed as Earnest Money/Tender Security) shall be required for submission of the Quotation.
6. Quotation in a sealed envelope shall be submitted to the office of the undersigned **on or before 31.12.2017, 12.30 noon (Local time)**. The envelope containing the Quotation must be clearly marked "**Quotation of Stationery Items for Kodda 150MW Power Plant & Corporate Office of B-R Powergen Ltd.**" Quotations received later than the time specified herein shall not be accepted.
7. All Quotations received shall be provided to the Evaluation Committee for evaluation, without opening, by the same date of closing.
8. Quotations must be valid for a period of at least **60 (Sixty) days** from the closing date of the Quotation.
9. No public opening of Quotations received by the closing date shall be held.
10. Quotationer's rates or prices shall be inclusive of profit and overhead and, taxes, duties, fees, levies, and other charges to be paid under the applicable Laws of the Land.
11. Item-wise Rates shall be quoted and grand total shall be calculated and subsequent payments under the Purchase Order shall be made in BDT currency, if the Quotationer wins the tender. The price offered by the Quotationer, if accepted shall remain fixed for the duration of the Contract.
12. In case of anomalies between unit rates or prices and the total amount quoted, the unit rates or prices shall prevail. In case of discrepancy between words and figures the former will govern. Quotationer shall have to accept the arithmetic corrections made by the Evaluation Committee.

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